

AGENDA AND INVITATION TO ATTEND THE REGULAR MEETING OF THE BOARD OF TRUSTEES

29943 Highway 299E
MONTGOMERY CREEK, CA 96065-0118
PHONE: (530)337-6547- FAX (530)337-6547
CHAPEL OFFICE
halcumbcemetery@frontier.com
www.halcumbcemetery.com
07/06/2023 @ 5:00 p.m.

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Halcumb Cemetery District in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the Agency Office.

1. Call to order
2. Roll of the Board
3. Public comment on any agenda item-open or closed

The Governing Board of Halcumb Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

4. Consent Calendar PG.1

5. Approval/Amend Minutes of dated 05/04/23, 05/12/2023 Pg-2-4

6. Approval of warrants Pg. 5

7. Information Items
 - A. Monthly Report
 - I. Burials
 - (1) Frank Grannis

 - II. Preneeds
 - (2)

8. *Recess to Closed Session*

All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board, and those employees and consultants invited by the Board, may discuss and/or act on those items listed below.

- A. Interview Job applicants-Part time permanent Groundsman
 1. Jim Mercado 5:15
 2. Jeffreysean Greenwood 5:30
 3. Dan Hadsell-5:45

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9. Reconvene to Open Session

1. Report of any action taken during Closed Session
2. Board Discussion & Possible Action Items:

- A. Budget
- B. *Data breach State water Resource*
- C. *Mackney Roofing bid-\$14,075.00 Chapel \$8,075 shop*
- D. *Redding comfort heating & Air bid \$17,400.*
- E. IRS miss applied
- F. Ethics and Harassment training
- G. Setting ossuary fees
- H. Golden StateRisk Management
- I. PCA Training

11. Adjournment

This Agenda Posted this 07/03/2023
Patricia Taylor-Office Manager

Upon request, Agendas will be made available in alternative formulas to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.